

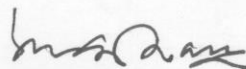
OFFICE OF SPL. SECRETARY (H&FW)
GOVERNMENT OF NCT OF DELHI
4TH LEVEL B WING, DELHI SECRETARIAT

Sub: Information regarding Swachh Bharat Abhiyan

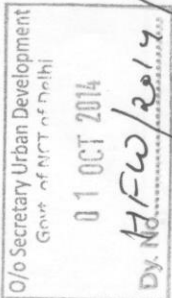
I am enclosing herewith circulars and week-wise action plan chalked out by Health Department regarding **Swachh Bharat Abhiyan** for hospitals/dispensaries under Delhi Government. The highlights of the abhiyan is as under:-

1. 25.9.14 to 1.10.14 - Preparation for the Abhiyan , dissemination of information to patients and relatives through "Dus Sutri Appeal" to patients & their relatives on cleanliness in hospitals.
2. 2.10.2014 - Formal launch of the Abhiyan by the MSs/Directors & HODs of all the hospitals & dispensaries.
3. 10.10, 17.10 & 28.10.2014 - Doctors & staffs will voluntarily take up the cleaning in the hospitals/dispensary premises on these three days.

Copy of the programme is also being uploaded on the Delhi Government's website. This is for your kind perusal and information.


(S.B. Shashank)
Spl. Secretary (Health)
Dated: 01/10/2014

Pr. Secretary(UD)



C. No H&FW/2014/16693
11/10/14

U.O. No. JSZHFU/39

GOVT. OF NCT OF DELHI
HEALTH & FAMILY WELFARE DEPARTMENT
9TH LEVEL, A-WING, DELHI SECTT, I.P. ESTATE, NEW DELHI

No.PA/SS(Projects)/H&FW/2014/ 1344-1347

Dated: 29/09/2014

CIRCULAR

Sub: Swachh Bharat Abhiyan.

As you are aware that 25th September to 2nd October, 2014 is the preparatory week and from 2nd October, 2014, the month long Swachh Bharat Abhiyan will be launched formally. In order to have definite Action Plan, weekwise programme has been prepared and the same is being forwarded herewith:-

| Week-1 (25.9.14 to 1.10.14) | Week-2 (2.10.14 to 5.10.2014) | Week-3 (6.10.14 to 12.10.14) | Week-4 (13.10.14 to 19.10.14) | Week-5 (20.10.14 to 26.10.14) | Week-6 (26.10.14 to 31.10.14) |
|--|---|--|--|---|--|
| <p>1. Dissemination of informations to patients and relatives about how to maintain cleanliness in hospitals (through pamphlets)</p> <p>2. Fixing flexboard regarding ten point appeal</p> <p>3. Preparation for month long cleanliness drive.</p> <p>4. Malba removal by the PWD.</p> | <p>1. Director/MS to administer pledge to the doctors and staff on 2nd October</p> <p>2. Taking round of the hospital with the supervisors and the PWD staff for checking cleanliness.</p> <p>3. Organising small groups of doctors and staffs to be assigned different parts of the hospital.</p> <p>4. Special focus on open green area/ lawns, fountains.</p> | <p>1. Taking up the OPD area for intensive cleaning, toilets attached with the OPD.</p> <p>2. Taking up the Casualty area for intensive cleaning, toilets attached with the Casualty area.</p> <p>3. Director/MS, doctors and staff and students to voluntarily takeup the cleaning in the hospital premises on 10th October.</p> <p>4. Special focus on open green area/ lawns, fountains</p> <p>5. SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</p> <p>6. Putting up new signages where required.</p> <p>7. Fixing the missing taps and pipes in the toilets wherever required.</p> <p>8. Malba removal by the PWD</p> | <p>1. Taking up the Wards for intensive cleaning, toilets attached with the wards, change of dustbins etc, wherever required.</p> <p>2. Different wards will be taken on different dates during the week.</p> <p>3. Director/MS, doctors and staff and students to voluntarily takeup the cleaning in the hospital premises on 17th October.</p> <p>4. Special focus on open green area/ lawns, fountains</p> <p>5. Poster making competition on cleanliness in the hospital.</p> <p>6. SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</p> | <p>1. Taking up the Wards for intensive cleaning, toilets attached with the wards, change of dustbins etc, wherever required.</p> <p>2. Taking up the OPD area for intensive cleaning</p> <p>3. Special focus on Gynae Casualty and wards.</p> <p>4. Special focus on open green area/ lawns, fountains</p> <p>5. SRs/JRs/Students to give small talk using portable PA system in the OPD area on virtues of hygiene and cleanliness.</p> <p>6. Malba removal by the PWD.</p> | <p>1. Taking up the Casualty area for intensive cleaning, toilets attached with the Casualty area.</p> <p>2. Director/MS, doctors and staff and students to voluntarily takeup the cleaning in the hospital premises on 28th October.</p> <p>3. Fixing the missing taps and pipes, WCs.</p> <p>4. Holding painting competition.</p> |

[Handwritten Signature]


: 2 :

Attention is drawn that in the above weekly activities there are three specific dates which have been identified for encouraging the doctors, staffs and students to voluntarily take up the work of cleanliness in the hospital/dispensary premises. These dates are 10/10/14, 17/10/2014 & 28/10/2014. Senior officers from the Health Secretariat will also participate in these activities. The Director/MSs/HODs of all the hospitals and dispensaries will thus carry-out the activities on the above three specific dates across all the hospitals and dispensaries. For record, they will send the photographs by mail.

The hospitals have to gear themselves up for the above action plan for maintaining high standards of cleanliness. They are also expected to be innovative in taking up the cleanliness drive. Director/MSs/HODs are also required to submit the activity report for cleanliness as per the following schedule:-

| Weeks | Report by |
|-------------------------------|------------|
| Week-1 (25.9.14 to 1.10.14) | 2.10.2014 |
| Week-2 (2.10.14 to 5.10.14) | 6.10.2014 |
| Week-3 (6.10.14 to 12.10.14) | 13.10.2014 |
| Week-4 (13.10.14 to 19.10.14) | 20.10.2014 |
| Week-5 (20.10.14 to 26.10.14) | 27.10.2014 |
| Week-6 (26.10.14 to 31.10.14) | 01.11.2014 |

The report about the activities undertaken alongwith photographs will be sent back by mail.



(S.B. Shashank)
Spl. Secretary (Health)

To,

All Medical Supdts./Directors of Hospitals/DHS/DFW/Dean

Copy to :

1. Secretary (Health)
2. OSD to Chief Secretary
3. All Spl. Secretaries/Addl. Secretary/Jt. Secretary, H&FW Department


(S.B. Shashank)
Spl. Secretary (Health)


GOVT. OF NCT OF DELHI
HEALTH & FAMILY WELFARE DEPARTMENT
9TH LEVEL, A-WING, DELHI SECTT, I.P. ESTATE, NEW DELHI

No. PA/SS (Projects)/HFW/2014/1337-1339 Dated: 22/09/2014

CIRCULAR

Sub: Swachh Bharat Week

In furtherance of the review meeting taken on 18/09/2014 with all the Medical Supdts./Directors about the 'Swachh Bharat Abhiyan' to be observed from 25/09/2014 to 02/10/2014, it was decided in the meeting that pamphlets will be used for dissemination of information to the visitors of the hospitals about how to maintain cleanliness in the hospital campus. In this regard, a draft of 'Ten Point Appeal' to the visitors of the hospitals has been prepared and is enclosed. All the MSs/Directors, therefore, are requested to get pamphlets printed for the respective hospitals and distributed to the visitors. In addition, a few boards made up of flex material may also be got prepared and placed in OPD, Casualty and such other areas where the foot-fall is heavy. It should be ensured that the flex boards are not too many so as to spoil the look of the hospital. The size of the board should also be optimal.


(S.B. Shashank)
Spl. Secretary (Health)

To,

All Medical Supdts./Directors of Hospitals/DHS/DFW

Copy to :

1. Secretary (Health)
2. OSD to Chief Secretary

.....(अस्पताल का नाम)

स्वच्छ भारत अभियान

रोगी एवं परिजनों से दस सूत्री अपील

- अस्पताल परिसर में यहाँ-वहाँ न थूकें, इस गंदगी से संक्रमण फैलता है ।
- अस्पताल परिसर में पान व गुटखा का सेवन, घूम्रपान न करें।
- बचा हुआ खाना, छिलके, कूड़ा आदि कूड़ेदान में ही डालें, इधर-उधर ना फैलायें।
- शौचालय में ऐसा कुछ भी ना डालें जिससे रूकावट हो।
- शौचालय में स्वच्छता बनाये रखें, पानी न फैलाये।
- मरीज के सम्बन्धियों को मरीज से सम्पर्क के पहले व बाद हाथ को अच्छी तरह से धोना (स्वच्छ करना) आवश्यक है। यह मरीज के लिए लाभदायक है।
- अस्पताल में आगंतुकों की संख्या कम होने से मरीजों की बेहतर देखभाल की जा सकती है ।
- बच्चों को अस्पताल परिसर में अनावश्यक न लायें । यहाँ आना उनके स्वास्थ्य के लिये हानिकारक हो सकता है ।
- यह आपका अस्पताल है । इसे साफ-सुथरा रखने में आपका सहयोग सराहनीय है ।
- आइये स्वच्छता के मंत्र को अपनाकर महात्मा गांधी के बताये रास्ते/मार्ग का अनुसरण करें।

इस पर्व को इधर उधर न फेंकें।

**Government of National Capital Territory,
Health & Family Welfare Department,
9th Level, Delhi Secretariat, I.P.Estate, New Delhi**

F.No. PA/SS (Projects)/H&FW/2014/1334

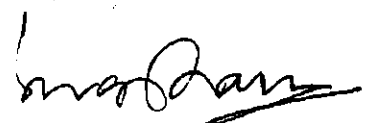
Dated: 12/09/2014

Sub:- Sanitation Drive from 25.09.2014 to 02.10.2014

It has been decided by the Government to observe the week from 25th September to 2nd October 2014 as "Swachh Bharat" during which Health & Family Welfare Deptt. will carry out intensive sanitation drive in all the public health facilities and offices under the Health & Family Welfare Department for maintaining high standards of cleanliness and hygiene at all times. An intensified and focused drive will be launched in the hospitals and dispensaries which are frequented by the public.

In the hospitals manageable areawise special task forces will be constituted under the M.S. with participation from PWD(Civil, Electrical and Horticulture) to ensure the following tasks:-

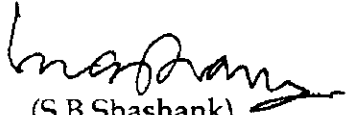
1. Repair and maintenance with special reference to the water pipes, taps, urinals and water closets.
2. Casualty and Emergency area.
3. OPD area with focus to the frequent cleaning of the toilets attached to the OPD area in maintaining stink free and stainfree toilets/urinals.
4. Cleaning and white wash of the corridors and stair cases for removal of spit stains on the walls/corners.
5. Toilets attached to wards for maintaining stain free and stink free basins/WCs.
6. Consistent supply of water in these areas for maintenance of cleanliness.
7. Maintaining cleanliness of the glass panes of the windows and doors.



-
8. Maintaining litter free areas within hospital campus and clean brooming of the roads and pathways
 9. Daily changing of the linen clothes used on the hospital beds in wards etc.

All the HODs in the Health & Family Welfare Department are requested to make an Action Plan for Sanitation Week and make all the preparatory work in the intervening period for successful launch and implementation of the sanitation drive. Draft Action Plan may be brought in the Coordination meeting which will be taken by Secretary(Health) on 18th September 2014 at 3.00 pm in conference Hall No.3, Delhi Secretariat.

The matter may please be accorded utmost priority.


(S.B. Shashank)
Spl. Secretary(H&FW)

To

All Director/Medical Superintendent,
Hospitals, Directorates etc.

C.C.

1. O.S.D to Chief Secretary