

**GOVERNMENT OF NCT OF DELHI  
OFFICE OF THE MEDICAL SUPERINTENDENT  
ARUNA ASAF ALI GOVT HOSPITAL  
5, RAJPUR ROAD DELHI-54**

**F. No. 1(126)/MSO/2012/AAAGH/**

**Dated:**

**ORDER**

In order to ensure availability of all Essential medicines/surgical consumables and other items in the hospital, All HOD's/Store Officer I/C/Branch I/C are requested to consider the followings:

**(A) SUPPLEMENTARY DEMAND**

The CPA online demand portal has been opened up for few days. You are directed to see the complete list of available drugs/surgical consumables available in our concerned stores/common folder in the website and submit the names of more drugs/items required by your deptt. which were left out earlier. The same shall be recommended for inclusion in the CPA list in the supplementary Demand.

**(B) EXPANSION OF CPA LIST**

There may be some items/drugs etc. Which is neither in CPA list nor in our hospital tender (OTE), but frequently required by your deptt. Justified required items/drugs in this regard may be sent urgently as the same will be sent to DHS, CPA cell for inclusion in the CPA list going to be amended soon.

**(C) ESSENTIAL/URGENTLY REQUIRED DRUGS/ITEMS.**

Further, you are directed to send the list of essential drugs/surgical consumables & Lab/Radiological/ECG rolls and other items. Which are not available in the hospital nor in the CPA list nor in our hospital tender. These drugs /items will be procured immediately.

The requirement in respect of above should be sent in concerned performa through concerned store I/C within 03 days. The list should be justified and should take care of buffer stock so that these items are available all the times and no stock out position do not occur.

If required items/drugs list is not received within 03 days it will assumed there is no requirement on your part.

**(Dr. ASHOK JAISWAL)  
MEDICAL SUPERINTENDENT**

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Copy to: -

1. PA to MS, AAAGH
2. DMS, AAAGH
3. All HOD's/Unit I/C
4. Purchase Officer, AAAGH
5. All Store Officer Incharges, AAAGH
6. I/C Poor House, AAAGH
7. I/C Mortuary, AAAGH
8. DNS, AAAGH
9. Notice Board
10. Guard File

**(Dr. ASHOK JAISWAL)  
MEDICAL SUPERINTENDENT**