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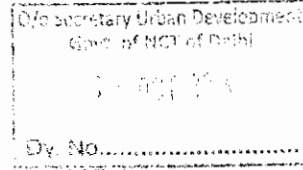
**DEPARTMENT OF POWER
GOVERNMENT OF NCT OF DELHI
8th LEVEL, DELHI SECRETARIT
NEW DELHI- 110 002**

No.F.11(05)/2013-Power/3293 ,

Dt:1st October, 2013

To

**Secretary (UD)
Govt. of NCT of Delhi
9th Level, 'C' Wing
New Delhi**




Sub: Action Plan with regard to 'Swachh Bharat Abhiyan' by
Delhi Transco Limited - reg.

Sir,


This is with reference that has to be submitted by Power Department in pursuance to the Circular of Chief Secretary Dated 24th September, 2014. Delhi Transco Limited has drawn the action plan from 2nd October, 2014 to 31st October, 2014. The station/plant-wise and department-wise action plan is enclosed for your information. It is also to inform that this action plan was posted on the website of the Delhi Transco Limited. i.e. <http://www.dtl.gov.in>

Encl: As above


**(Y.V.V.J. Rajasekhar)
Addl. Secretary (Power)**

Copy for information to:

1. OSD to Chief Secretary
2. PS to Secretary (Power)

<p>दिल्ली ट्रांसको लिमिटेड (दिल्ली सरकार का उपक्रम) (कार्यालय मानव संसाधन-नीति) मुख्यालय शक्ति सदन कोटला रोड नई दिल्ली-110002 Tel: 23230152, Fax 23232471 वेब साइट www.dtl.gov.in कॉर्पोरेट संख्या (सीआईडीएन) U40103DL2001SGC111529</p>		<p>DELHI TRANSCO LIMITED (A Govt. of NCT of Delhi Undertaking) O/o HR Policy Kotla Road, Shakti Sadan, New Delhi 1100 02. Tel: 23230152, Fax 23232471 Website-www.dtl.gov.in Corporate Identification Number (CIN) U40103DL2001SGC111529</p>
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संख्या: F.DTL/108/63/2014/HR-POLICY/58

तिथि: 01/10/2014

CIRCULAR

Sub: Swachh Bharat Abhiyan

The Government has announced that the first phase of Swachh Bharat Abhiyan will be launched w.e.f. 2nd October 2014. All the DTL employees are directed to attend their respective offices at 9 AM on 2nd October 2014 to take Swachhta pledge. The pledge will be administered at the respective offices at 9.30 A.M. by the following officers:

- | | |
|--|----------------------------------|
| i. Shakti Sadan Building | Managing Director/Director(Oprs) |
| ii. Lodhi Road Office complex | G. M. (Civil) |
| iii. RPH Office Complex | G. M. (C&MM) |
| iv. Jhandewalan Office Complex | GM (Project)-II |
| v. SLDC Office complex | G. M. (SLDC) |
| vi. Commercial Office | G. M. (C&RA) |
| vii. Other Office locations/Sub Stations | Incharge concerned |

2. Format of the pledge to be taken is enclosed.

3. After the pledge, the officials/officers are required to initiate cleanliness campaign in their respective offices with a view to achieve the following targets:

- i. Ensuring cleanliness in the installation.
- ii. Ensuring cleanliness in surroundings.
- iii. Disposing un-usable inventories.
- iv. Educate staff in sanitation and hygiene.

4. GM(Civil) will be the Nodal Officer for the Swachh Bharat Abhiyan.


(P. K. MALLIK)
GENERAL MANAGER (HR)

Encl- Format of the Pledge

Distribution:

1. EO to MD
2. DM(Secy.)/PS to Director (HR)/Finance/Operations
3. All General Managers/ Dy. General Managers
4. Manager (IT) – with the request to upload it on ERP under Office Order.

स्वच्छता शपथ

महात्मा गांधी ने जिस भारत का सपना देखा था उसमें सिर्फ राजनैतिक आजादी ही नहीं थी, बल्कि एक स्वच्छ एवं विकसित देश की कल्पना भी थी।

महात्मा गांधी ने गुलामी की जंजीरों को तोड़कर माँ भारती को आज़ाद कराया।

अब हमारा कर्तव्य है कि गंदगी को दूर करके भारत माता की सेवा करें।

मैं शपथ लेता हूँ कि मैं स्वयं स्वच्छता के प्रति सजग रहूँगा और उसके लिए समय दूँगा।

हर वर्ष 100 घंटे यानी हर सप्ताह 2 घंटे श्रमदान करके स्वच्छता के इस संकल्प को चरितार्थ करूँगा।

मैं न गंदगी करूँगा न किसी और को करने दूँगा।

सबसे पहले मैं स्वयं से, मेरे परिवार से, मेरे मुहल्ले से, मेरे गांव से एवं मेरे कार्यस्थल से शुरुआत करूँगा।

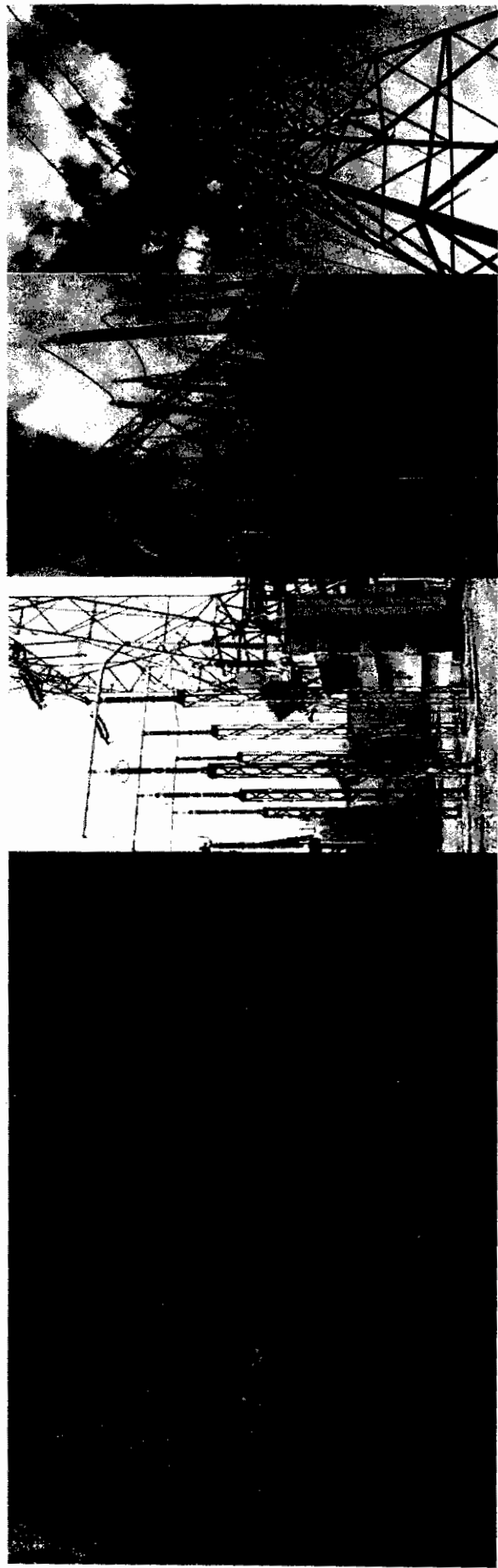
मैं यह मानता हूँ कि दुनिया के जो भी देश स्वच्छ दिखते हैं उसका कारण यह है कि वहाँ के नागरिक गंदगी नहीं करते और न ही होने देते हैं।

इस विचार के साथ मैं गांव-गांव और गली-गली स्वच्छ भारत मिशन का प्रचार करूँगा।

मैं आज जो शपथ ले रहा हूँ, वह अन्य 100 व्यक्तियों से भी करवाऊँगा।

वे भी मेरी तरह स्वच्छता के लिए 100 घंटे दें, इसके लिए प्रयास करूँगा।

मुझे मालूम है कि स्वच्छता की तरफ बढ़ाया गया मेरा एक कदम पूरे भारत देश को स्वच्छ बनाने में मदद करेगा।



DELHI TRANSCO LIMITED

Presenter: CIVIL DEPARTMENT

Date: 01.10.2014

OBJECTIVE

- Ensuring cleanliness in the installations .
- Ensuring cleanliness in surroundings.
- Disposing un-usable inventories.
- Educate staff in sanitation and hygiene.

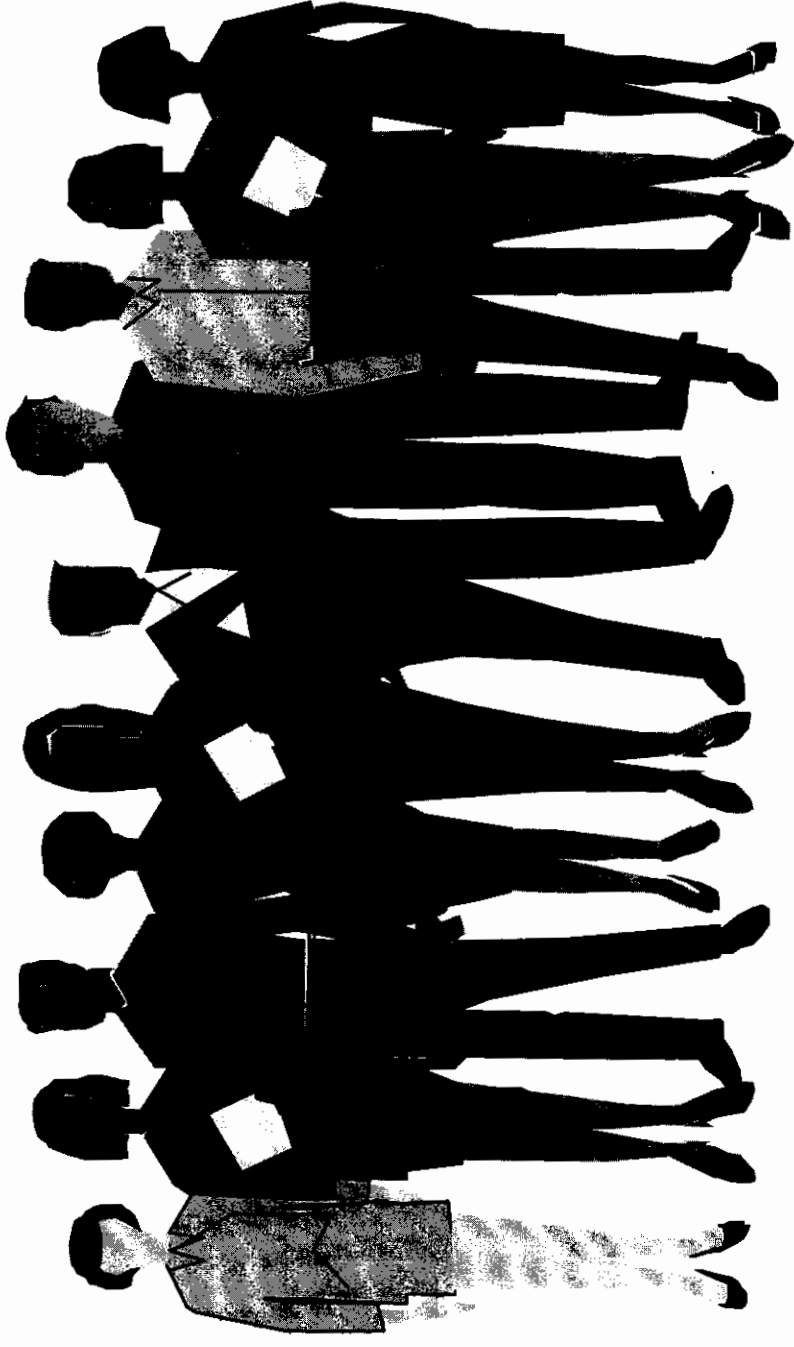


GREY AREAS

- Improper/delayed restoration of digging.
- Malba inside the station and colonies.
- Inadequate /improper sweeping of roads/path inside sub stations and colonies.
- Defacement of public properties.



Communication & Involvement



STEPS TO BE TAKEN

- To educate all the employees of the organization and their family members about the importance and necessity of maintaining clean and green environment in their surrounding by way organizing workshop at different offices, sub stations, residential colonies as well as other installations.
- They (employees and their family members will be educated to take care of following by way of making it a regular habit: -
 - No littering of garbage in their surroundings.
 - Ensure disposal of waste/garbage at their designated places only.
 - Ensure cleanliness in their office, residence as well as surroundings.

MEASURES TO ENSURE IMPLEMENTATION

- Display boards stickers/bills regarding precautionary measures to be adopted to keep area clean and green shall be installed at prominent location of our installations.
- Pamphlets pertaining to measures to be adopted to keep clean and green surroundings shall be circulated to all employees as well as family members.

SYSTEM IN VOGUE

➤ There are in total 62 installations in DTL comprising of office buildings, Residential colonies, sub stations, workshops, store, schools etc. Housekeeping manpower supply contract was in operation upto 30.09.2014 and providing chemicals, detergents and other gadgets required for the cleaning etc. including supervision was in scope of DTL.

SYSTEM CURRENTLY IN OPERATION

- Now work of upkeep of all DTL installations is outsourced to M/s Sulabh International with effect from 01.10.2014. They will maintain all the DTL installations in perfectly hygienic and environment friendly condition after firstly bringing all the installation in normal/ideal condition.

Detailed date wise action plan

02.10.2014

- Arrival of all employees at their respective locations at 9.00 am
- Swachchhta Pledge by all employees at 9.30 am
- Thereafter rendering voluntary social service for cleanliness drive at all locations.

Detailed date wise action plan

07.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ 220 Kv S/Stn. Geeta Colony
- ❖ 220 Kv S/Stn. Kashmere Gate
- ❖ 220 Kv S/Stn. Subji Mandi
- ❖ Jhandewalan office complex

Detailed date wise action plan

09.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ 220 Kv S/Stn. Lodhi Road
- ❖ 220 Kv S/Stn. Rohini-II
- ❖ 220 Kv S/Stn. Najafgarh
- ❖ Head office Bldg. Shakti Sadan

Detailed date wise action plan

10.10.2014

➤ Voluntarily cleanliness drive at following installations

❖ 220 Kv S/Stn. Okhla

❖ 220 Kv S/Stn. Gazipur

❖ 220 Kv S/Stn. Gopal Pur Burari

Detailed date wise action plan

13.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. Patparganj
 - ❖ 220 Kv S/Stn. Sarita Vihar
 - ❖ 220 Kv S/Stn. Shalimar Bagh
 - ❖ Jhandewalan office complex

Detailed date wise action plan

14.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. Kanjhawala
 - ❖ 220 Kv S/Stn. Naraina
 - ❖ 220 Kv S/Stn. Pappankalan-I

Detailed date wise action plan

15.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. Ridge Valley
 - ❖ 220 Kv S/Stn. Narela
 - ❖ 220 Kv S/Stn. South of Wazirabad

Detailed date wise action plan

16.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ 220 Kv S/Stn. Airport
- ❖ 220 Kv S/Stn. Pappankalan-II
- ❖ 400/220 Kv S/Stn. Harsh Vihar

Detailed date wise action plan

17.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. AIIMS
 - ❖ 220 Kv S/Stn. Rohini-I
 - ❖ 220 Kv S/Stn. South of Wazirabad
 - ❖ Rampura Scrap Store

Detailed date wise action plan

20.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ 220 Kv S/Stn. Vasant Kunj
- ❖ 220 Kv S/Stn. DSIDC Bawana
- ❖ 220 Kv S/Stn. Najafgarh
- ❖ Najafgarh Colony

Detailed date wise action plan

21.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ New Kilokari Colony
- ❖ 220 Kv S/Stn. Mehrauli
- ❖ 400 Kv S/Stn. Tikri Kalan
- ❖ Head office Shakti Sadan

Detailed date wise action plan

22.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ Jhandewalan office bldg.
- ❖ 400 Kv S/Stn. Bamnauli
- ❖ 400 Kv S/Stn. Bawana

Detailed date wise action plan

24.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. Pragati Power
 - ❖ Patparganj office bldg.
 - ❖ Vigilance office Rajghat

Detailed date wise action plan

27.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ Rewari line Colony
- ❖ Old Kilokari Colony
- ❖ Timarpur Colony

Detailed date wise action plan

28.10.2014

➤ Voluntarily cleanliness drive at following installations

❖ SLDC Bldg. Minto Road

❖ I.P. Commercial Office

❖ 220 Kv S/Stn. I.P.

Detailed date wise action plan

29.10.2014

- Voluntarily cleanliness drive at following installations
 - ❖ 220 Kv S/Stn. Harish Chand Mathur Lane
 - ❖ Lakkar Mandi Protection Office
 - ❖ 220 Kv S/Stn. Park Street
 - ❖ Chandrawal Workshop

Detailed date wise action plan

30.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ Switch Gear Store Mehrauli
- ❖ Middle School Tripolia
- ❖ Middle School Sarai Kale Khan
- ❖ Middle School Janakpuri

Detailed date wise action plan

31.10.2014

➤ Voluntarily cleanliness drive at following installations

- ❖ Record office JNU
- ❖ 220 Kv S/Stn. Lodhi Road
- ❖ Transformer workshop Okhla

**THANK
YOU**

