

DIRECTORATE OF EDUCATION
OLD SECRETARIATE: DELHI
MID-DAY-MEAL CELL

DE. 23(473)/MDM/2008-09/12

Dated 22.04.08

The Director,
Directorate of Information & Publication,
Block- IX, Old Secretariat, Delhi.

Sub: **Publication of EOI for the supply of Mid Day Meal.**

Sir,

Please find enclosed herewith copy of Expression of Interest for the supply of Mid Day Meal for favour of publication in the following leading national dailies: -

1. English: The Hindustan Times, The Hindu, The India n Express.
2. Hindi: Dainik Jaagran, Hindustan, Navbharat Times.
3. Urdu: Milap, Pratap
4. Punjabi: Panthak Samachar

The insertion of the EOI in newspapers requested above may be given priority please.

Yours faithfully,

Sd/

(M.H.Joshi)
ADE (MDM)

Copy to

O.S (IT) with a request to place the above Expression of Interest (EOI) on the website of the department.

Sd/

(M.H.Joshi)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
OLD SECRETARIAT
(MID-DAY-MEAL CELL)

INVITATION OF EXPRESSION OF INTEREST FOR SUPPLYING COOKED MID -
DAY-MEAL TO CHILDREN ENROLLED IN PRIMARY & UPPER PRIMARY
CLASSES IN GOVT/GOVT AIDED SCHOOLS OF GNCT OF DELHI

The Directorate of Education, Govt. of NCT of Delhi, provides cooked Mid-Day-Meal to every child in Primary Classes (Class I to V) with a minimum content of 450 calories & 12 grams of protein. The Voluntary Organization shall be paid @ Rs. 2.50 per child per school day. Besides Rs 2.50 per child per school day, Wheat/Rice @ 100 gms. per student per school day will also be provided as a subsidy.

The programme of Mid-Day-Meal has been extended upto Upper Primary Classes. Every child enrolled in Upper Primary Classes i.e. Class VI, VII & VIII in all Govt/Govt. aided schools in Delhi is to be provided cooked food. The food shall contain minimum content of 700 calories & 20 grams of protein for which a payment @ Rs. 3.00 per child per school day shall be admissible. Besides this wheat/rice @ 150 gms. per student per school day will also be provided as a subsidy.

Expression of Interest from the interested Voluntary Organizations are invited for the supply of mid day meal cooked in semi automated kitchens to children enrolled in Primary/Upper Primary classes in all Govt.run/ Govt. aided schools of the Directorate of Education.

All the interested Voluntary Organizations registered under the Societies Registration Act, or the Public Trust Act, which are in existence for a minimum period of two years may apply to ADE (MDM). Room No. 210, Directorate of Education, Old Sectt., Delhi- 110054 on the prescribed proforma within 15 days of publication of this notice.

The items of food to be supplied are as under: -

- (i) Atta & Besan Puri with Aaloo Curry/ or Mixed Vegetables
- (ii) Atta Poori with Chhole (mashed vegetables added to the gravy)
- (iii) Suji Halwa with Chhole
- (iv) Rice Chhole with mashed vegetables added to the gravy
- (v) Rice with Sambhar/Daal (with vegetables added to the gravy)
- (vi) Rice with Kadhi (with vegetables added to the gravy)

The Directorate of Education has the right to change the menu .

Application Proforma (Annexure I), Infrastructure Required for Semi-Automated Kitchen (Annexure II), General Terms & Conditions (Annexure III) Documents Required to be Submitted with EOI (Annexure IV) and District wise lists of Govt./Govt. Aided Schools can be downloaded from the website of the Directorate of Education, which is www.edudel.nic.in, The Directorate of Education reserves the right to reject any application(s) without assigning any reason.

State Project Director
(Mid-Day-Meal)

DIRECTORATE OF EDUCATION: GNCT OF DELHI
(MID-DAY-MEAL CELL)
OLD SECTT., DELHI

EXPRESSION OF INTEREST FOR PROVIDING COOKED FOOD TO CHILDREN STUDYING IN
PRIMARY & UPPER PRIMARY CLASSES IN GOVT. RUN /GOVT.AIDED SCHOOLS

1. Name of the Voluntary Organization _____

2. Details of Registration of the Organization _____

3 Registered Address of the Voluntary Organization_____

4. Contact Person _____

Designation: - President/Secretary/Chairman/any other

(Please tick () whichever is applicable)

Tel. Phone No. _____ Mob. No. _____

5. Address of existing/proposed kitchen _____

6. Whether rented/own _____

7. Area of existing /proposed kitchen Plotted area_____ (in yards)

Covered area_____ (in yards)

8. Whether Single Storied /Multi Storied

(Please tick () whichever is applicable)

9. Has Voluntary Organization ever supplied cooked food in
Govt./NDMC/MCD Schools or in any other State/Agency /ICDS?
Yes/No

10.If yes, attach list of Schools/Projects & copies of Agreement

11.Is the Volun. Orgn. currently supplying Mid-Day-Meal from the existing
kitchen to children in MCD/NDMC/ICDS/any other agency
Yes/No

12.If yes, give Name(s) of agency/agencies _____

13.Whether meal/food is presently being prepared in the established kitchen.
Yes/No

14.If yes, number of employees working in the establishment: - _____

15.No. of children being catered from the existing kitchen _____

16.Maximum No. of children that can be catered _____

17.Name(s) of District(s) in order of preference where interested in supplying meals:- (i) _____ (ii) _____ (iii) _____

18.Whether means for transportation of cooked food from semi automated kitchen to school are available? If yes, enclose details thereof.

19.Whether Voluntary Organization has sufficient manpower to serve the cooked meal amongst children in schools? If yes, enclose details thereof.

20.Are sufficient funds available for providing cooked meal to children in required number for at least 45 days?
Yes/No

Signature _____

Name _____

Place _____

Date _____

INFRASTRUCTURE REQUIRED FOR SEMI AUTOMATED KITCHEN

1. Kitchen should have minimum plotted area of 500 sq. yards.
2. Adequate area for means of transport to unload raw materials.
3. Storeroom provided with racks and platforms for gunny bags with separate section for oil and others.
4. Separate area for washing prior to cooking of vegetables, rice, dal etc.
5. Rice cooking units with steam cookers and trays to cool rice and cooling facilitated by air blowers.
6. Poori making unit with dough kneader and puri making machine.
7. Cooking/frying units with high pressure burners and vapour extraction hood/chimney.
8. Collection unit for fried puris along with oil drainers in packing area.
9. Work tables for vegetable processing, potato peelers and food processors or wet grinders for masala making.
10. Trolleys for loading cooked food.
11. Dish washing unit with sanitizer, grease traps and filters to be installed in drains.
12. Storage area for containers, pots and pans.
13. Adequate aisle space of about 3 to 4 feet wide for the movement of personnel and material traffic.
14. Adequate garbage disposal management.
15. Loading station with platform and ramp.
16. Kota or durable stone flooring sloped towards the drains.
17. Wall tiled till 7 feet and the rest white washed with washable emulsion.
18. Ventilation with wire mesh.
19. Exhaust and chutes for vapour extraction.
20. Proper drains with removable covers.
21. Water purification system to be installed.
22. In storage area regular fumigation and pest control to be done every three months for protection against rodents.
23. Closed and secure containers, for transporting food and each container should be such that it can serve one section at a time.
24. Use of LPG to be properly secured through a piping system.
25. Boiler plant/solar water heating system for using hot water for cleaning and cooking.
26. Use of steam cooking concept.

27. Use of gloves, headgears and aprons.
28. Use of vegetable cutting machines, heavy duty grinders and other such equipments.
29. Fire protection measures to be taken for protection against any untoward incident.
30. Adequate water arrangement for cooking, cleaning and heating.
31. Adequate water disposal arrangement for waste water.
32. Oil trap for cleaning wasted oil so that it does not enter the drainage system.
33. Adequate lighting arrangement.
34. All the service providers shall maintain godown/ storehouse along with kitchen or at a nearby place preferably within 1/2km from the kitchen.
35. Voluntary Organization should have adequate means for transporting the cooked food from kitchen to the concerned schools such as secured vans, auto tempo (cycle rickshaw shall be permitted where auto tempo can not reach)
36. Toilet blocks and garbage collection place should be at a suitable distance from the area where the food is to be prepared.

GENERAL TERMS & CONDITIONS

1. The Voluntary Organization

- (i) Should not discriminate in any manner on the basis of religion, caste and creed, and should not use the programme for propagation of any religious practice.
 - (ii) Should be a body that is registered under the Societies Registration Act or the Public Trust Act, and should have been in existence for a minimum period of two years.
 - (iii) Should have commitment to undertake supply responsibility on a no-profit basis.
 - (iv) Should have financial and logistic capacity to supply the mid day meal on the requisite scale.
 - (v) Should have commitment to abide by the parameters of NP - NSPE, 2006 particularly with regard to the prescription of eligible children, nutrition content etc.
 - (vi) Should have willingness to work with PRIs/Municipal bodies in accordance with relevant Guidelines of the State Government.
 - (vii) Should furnish to the body assigning the work to it an Annual Report along with audited Statement of accounts in terms of all grants received from the Centre/State Government or from any other authority both in cash and kind, duly certified by an approved Chartered Accountant.
 - (viii) Shall not entrust/sub-contract the programme or divert any part of the assistance (food grains/money) to any other organization /agency.
 - (ix) Should have commitment to return to the State Government any permanent/semi permanent assets acquired by the Voluntary Organization from the grants received under the programme, once the Voluntary Organization ceases to undertake the supply work.
 - (x) Shall keep all accounts, stock and registers maintained by it open to inspection by officers appointed by the Department, Centre/State Government or any other authority.
2. MOU/Agreement shall be valid for three years.
 3. The Dte. of Education will have a right to change the number of children & schools allotted to Voluntary Organization on the basis of its performance at any time.
 4. Voluntary Organization shall undertake the work/ responsibility on no profit basis.

5. All taxes for providing cooked meal shall be borne by the Voluntary Organization. Further, the Voluntary Organization will furnish Annual Report along with audited statement of accounts, duly certified by an approved chartered accountant to the Dte. of Education.
6. The Dte. of Education shall have full rights to get the cooked meal tested at any time through Sri Ram Institute for industrial Research, Delhi or any other authorized laboratory. In case any deviation is found more than 5% compared to the specification, the amount of such supply claimed by the second party shall be deducted proportionately. The testing fee of the sample at Sri Ram Institute of Industrial Research, University Road, Delhi or at any other laboratory so decided by the Dte. of Education shall be borne by Voluntary Organization.
7. There will be a Third Party Evaluation of Mid-Day-Meal Programme implemented in Dte. of Education schools by the agency /agencies decided by Dte. of Education.
8. The Voluntary Organization will submit fortnightly statement of accounts of mid day meal actually supplied to the concerned zonal authorities of the schools who shall process the same and the first party shall arrange for payment promptly. No payment shall be made for defective supply. The first party shall make the payment within 45 working days after submission of statement of accounts.
9. The delivery of cooked meal will be made to the schools according to the schedule supplied by the Education Department. If the Dte. of Education finds that the food is fit for human consumption and as per the standards laid above after having tasted the same by a committee which shall comprise Principal of the school concerned, teacher in charge of Mid-Day-Meal scheme, Home Science teacher, three mothers of children studying in the school. D.D.O of the school and a member of Vidhayalaya Kalyan Samiti, it shall be distributed to the children for consumption. In case, the cooked meal received by the concerned school is found defective/sub standard, it shall be refused and supply shall be lifted by the second party from the school at its own risk and cost. In case the defective/sub standard supply is not lifted by the second party within 24 hours, the same shall be destroyed by the head of the school concerned at the risk and cost of the second party and no claim for the defective supply shall be entertained in any case. Expenditure incurred for this, if any, shall be borne by the second party.
10. Voluntary Organization shall do the work by itself and in no event it will sub-contract or divert the cooking of meal or any allied activity to any other agency/organization.

11. Voluntary Organization shall be solely responsible for any mishap/casualty on account of contaminated cooked meal supplied in any school. Action against the second party in such an event shall be initiated as per the provisions of the Prevention of Food Adulteration Act, the 1954 and other laws of the land applicable at the time.
12. The Director of Education shall have the right to change /modify any clause / provision, Term and conditions as & when required.
13. Voluntary Organization shall comply with the orders/ guidelines/ Instructions issued by Dte. of Education, Govt. of NCT of Delhi or Ministry of Human Resource Development, Govt. of India or any other authority from time to time.
14. The kitchen so established for preparing food for Dte. of Education schools shall not be allowed in any condition to prepare food for any other agency /state / organization or for any other purpose.
15. Dte. of Education, Govt. of NCT of Delhi can appoint any other agency / institute for monitoring and evaluation of Mid -Day-Meal Programme at any time for Third Party Evaluation.
16. Voluntary Organization shall obtain No Objection Certificate from Health Department of MCD to run their kitchen at the designated site.
17. Voluntary Organization shall obtain Fire Safety Certificate for the kitchen from Fire Department.
18. The supply of cooked food from each kitchen shall be limited to minimum 50000 and maximum 75,000 children of Primary and Upper primary classes taken together.
19. If the Voluntary Organization does not supply cooked food on a particular day(s) or fails to replace the defective supply of cooked food in time, a penalty @ Rs. 4/- per child present in that particular school on that particular day shall be deducted from the bills.
20. A sum of Rs. `10/- per child of the total number of children allotted to the Voluntary Organization shall be deposited by the said Voluntary Organization as earnest money/ performance security at the time of signing of MOU/Agreement through fixed deposit in the joint name of Director of Education and an Office Bearer of the Voluntary Organization. This amount shall be refundable after successful completion of the work.
21. Director of Education reserves the right to terminate/ cancel the contract /MOU /Agreement without assigning any reason at any time giving seven days notice in writing to the second party.
22. The Voluntary Organization should provide a copy of ESI & PF registration certificate, where applicable to Dte. of Education at the time of signing of MOU/Agreement.

23. Voluntary Organization shall provide copy of health certificate of its employees at the time of signing of MOU/Agreement who will work in the kitchen to ensure that they do not have any infectious disease.
24. Raw material used for preparing cooked food should be of brand having Agmark certificate wherever applicable.
25. If wheat and rice is received from FCI in advance by the Voluntary Organization, they will have to submit the bank guarantee of the amount equivalent to tentative value of food grains given as advance.
26. All accounts, stocks and registers maintained by the Voluntary Organization will be open to inspection by officers appointed by Dte. of Education/State Government / Central Government or any other authority entrusted with the work .
27. The identified Voluntary Organization shall make supply of cooked food to children enrolled in Primary and Upper primary classes in allocated schools.
28. Voluntary Organization shall establish a semi automated kitchen from its own funds.
29. Voluntary Organization shall maintain and operate transport means/vehicles at its own risk and cost.
30. Cooked food shall be transported in sealed and secured containers which shall be desealed before the school level committee constituted for the purpose.
31. The supply shall be made in the schools between 9.00 AM to 9.30 AM in the case of first shift schools and between 3.00 PM to 3.30 PM in second shift schools.
32. If the quality of the product is found defective, the school Principal/HOS shall have the right not to accept the supply.
33. The distribution of the food amongst the children shall be the responsibility of the Voluntary Organization.
34. On each day fresh cooked shall be supplied by the Voluntary Organization.

Annexure- IV

DOCUMENTS REQUIRED TO BE SUBMITTED WITH EOI

1. Complete name, designation, address & contact no. and profile of Office Bearers of the Voluntary Organization.
2. Articles of Association of Voluntary Organization.
3. Copy of Registration Certificate of Voluntary Agency.
4. Presentation/ write up of the project
5. Copies of testimonials related to Work Experience, if any.
6. Lay out plan.
7. Copy of the Sale deed/ Rent agreement of the site of the proposed/ existing kitchen and godown.
8. Copy of Income Tax Return of the Voluntary Organization for the last two years with details of PAN/TAN etc.
9. Copy of Fire Safety Certificate.
10. List of Important machines available in the kitchen.
11. Copy of No Objection Certificate from Health Department of MCD.
12. Copy of ESI/ PF Registration Certificate where applicable.
13. Detail of vehicles.
14. Audited Balance Sheet for last two years.