

MOST URGENT

**OFFICE OF THE CHIEF ENGINEER
IRRIGATION & FLOOD CONTROL DEPARTMENT
GOVT. OF NCT OF DELHI
4TH FLOOR, I.S.B.T BUILDING, KASHMETE GATE, DELHI**

CEF/E.O-I/SDA/2014-15/486-510

Dated:- 26/09/14

To

The Chief Engineer (I&FC) Zone-II/
All Superintending Engineers
All Executive Engineers/MD-I,II,III & IV.
Irrigation & Flood Control Deptt.
Govt. of NCT of Delhi
Delhi.

Sub:- Plan of "Swachch Bharat Abhiyaan" from 02.10.2014 to 31.10.2014

With reference to Circular NO. F.13 (80)/SB/MB/UD/14/6652-6653 dated 24.09.14 from C.S office. I am enclosing herewith the plan of specific work for the first phase of "Swachch Bharat Abhiyaan" from 02.10.2014 to 31.10.2014

Daily Action Taken Report in the format may be sent to EO-I, office of Chief Engineer (I&FC) for compilation.

(V.K JAIN)
26/9/14

CHIEF ENGINEER (I&FC), ZONE-I

Dated:-

CEF/E.O-I/SDA/2014-15/

Copy for information to:-

1. OSD to C.S, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
2. Secretary (UD) Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
3. Secretary (I&FC) Govt. of NCT of Delhi, 5/9 Under Hill Road, New Delhi

CHIEF ENGINEER (I&FC), ZONE-I

DAILY REPORT

SWACHCH BHARAT ABHIYAN

Plan for Swachch Bharat Abhiyan for I&FC Department

For the period 02.10.2014 to 31.10.2014

S.No.	Activities to be done	Daily Action Taken
1	Removal of encroachment on drains and water bodies.	
2	Obtaining pollution control certificates of all vehicle.	
3	Weeding out of old record.	
4	Disposal/Auctioning of condemned vehicle.	
5	Disposal of unserviceable furniture/material.	
6	Cleaning of toilet including required repair work.	
7	Cleaning of office building/premises/pathway etc.	
8	Repairing of faulty electric fitting.	
9	Cleaning of overhead watertanks.	
10	Cleaning of water coolers/ceiling fans etc.	
11	Removal of wild vegetation/grass from terrace, footpath & park etc.	
12	Cleaning of floor tiles of office building.	
13	Proper cleaning of all stores and their premises.	
14	Cleaning of all machineries.	
15	Cleaning/repairing of old display board.	
16	Installation of dustbin wherever required.	