

**GOVERNMENT OF NCT OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDENT
ARUNA ASAF ALI GOVERNMENT HOSPITAL
5 RAJPUR ROAD, DELHI – 110054.**

No.F.1/126/MSO/2010/AAAGH/13674

Dated: 04/02/2013

ORDER

In super session of all previous orders, the following Officers are assigned the additional work as mentioned against their names. No extra remuneration will be paid for this work.

S. No.	Name & Designation	Work Allotted	1 st Link Officer	2 nd Link Officer
1.	<i>Dr. Ashok Jaiswal (SAG) 9818167631</i>	<i>Medical Superintendent</i>	<i>Dr. Asha Saxena Ahmad (SAG)</i>	<i>Dr. B. K. Sharma (SAG)</i>
2.	Dr. K. Goyal CMO (NFSG) 9560593077	Head of the Office DMS, Nodal Officer of Anti-Smoking	Dr. G.P. Kaushal	i) Dr. P. S. Kiran in case she is in Trauma Centre ii) Dr. B. Kanhar
		Chairman Hospital Audit	Dr. Surender Singh	i) Dr. B. Kanhar in case of leave ii) Dr. Asha Saxena Ahmed
3.	Dr. P. S. Kiran, Grade-I Specialist (Radiology) 9560593111	HOD Radiology	Dr. Amit Sharma	Dr. Asha Saxena Ahmad
		Chairman Sexual Harassment Committee	Dr. Monika Chaudhary	Dr. Asha Saxena Ahmad
4.	Dr. Asha Saxena Ahmad, Consultant Spl. (Oph.) 9560593100	HOD Eye, PIO	Dr. Kanhar	Dr. P. S. Kiran
5.	Dr. Ashish Gopal Grade-I Spl. (ENT) 9560593070	HOD ENT	Dr. Amit Sharma	Dr. P. S. Kiran
		I/C Library	Dr. Anuradha Khanna	Dr. Ritu Prasad
6.	Dr. A. Rehman, SMO 9560114786	I/C Casualty, I/C Transport	Dr. Surender Singh	Dr. Vijay Khari
		I/C Medical Store	Dr. B. Kanhar	Dr. Vijay Khari
7.	Dr. Sangeeta Kumari Medical Officer 9560593056	Nodal Officer (JSSK) Nodal Officer (MCTS)	Dr. Rajesh Prasad	Dr. Ritu Chopra

8.	Dr. Amit Sharma, CMO NFSG 9560593118	I/C General Store Nodal Officer Sunday Clinic, Senior Citizen/Public Grievance & Vigilance Officer	Dr. A. Rehman	Dr. Vijay Khari
9.	Dr. Manju Chugh, Jr. Spl. (Surgery) 9560593114	I/C Pharmacy	Dr. Deep Shikha	Dr. Amit Sharma
		I/C NSV	Dr. Rajender Singh	Dr. Maninder Kaur
10.	Dr. B. Kanhar, Grade-I Spl.(Ortho) 9560593080	HOD Ortho, Nodal Officer of Disability, Transparency Officer	Dr. Hemant Sharma	Dr. Rajender Singh
11.	Dr. Deepshikha, Jr. Spl. (Obs. & Gyn.) 9560593043	I/C Kitchen	Dr. Kiran Kathpalia	Dr. Sangeeta
12.	Dr. B. K. Sharma, CMO (SAG) 9560593044	HOD Mortuary	Dr. L. C. Gupta	Dr. Akash Jhanjee
		I/C Condemnation Board	Dr. B. Kanhar	Dr. Surender Singh
13.	Dr. Kiran Kathpalia, Dental Surgeon 9560593061	HOD Dental	Dr. Sonali Bisht	Dr. Monika Chaudhary
		Chairperson of Auction Board	Dr. P. S. Kiran	Dr. Surender singh
14.	Dr. Anju Tyagi, CMO 9560593090	I/C PWD, Estate Officer, I/C Caretaking	Dr. Avinash	Dr. Amit Sharma
15.	Dr. Rajesh Prasad, CMO 9560593065	Nodal Officer for Poor Patients referral to Private Hospital (EWS)	Dr. Ritu Chopra	Dr. Sanjivini Gupta
		JSSK/MCTS Nodal Officer	Dr. Sangeeta Kumari	Dr. Ritu Chopra
		Nodal Officer Quality Control & Administrative Reforms	Dr. Ritu Chopra	Dr. Monika Chaudhary
16.	Dr. Sarita Kumari, CMO 9560593054	I/C MRD	Dr. Vijay Khari	Dr. Solomi
		I/C Outsourced NOs & Sanitation Services	Dr. G. P. Kaushal	Dr. B Kanhar
17.	Dr. Sonali Bisht, Jr. Spl. (Pathology) 9560593101	HOD Pathology	Dr. Monika Chaudhary	Dr. Kiran Kathpalia

18.	Dr. Naveen Kumar, Jr. Spl. (Anaes.) 9560593123	HOD Anaesthesia, I/C CSSD & Medical Gases	Dr. Sanjivini	Dr. Saumi
19.	Dr. Rajender Singh Spl. (Surgery) 9560593106	HOD Surgery	Dr. Manju Chugh	Dr. A. Rahman
		Nodal Officer of Security	Dr. Ashish Gopal	Dr. Amit Kumar Sharma
20.	Dr. V.S. Rawat, Jr. Spl (Medicine) 9560593055	HOD Medicine, Nodal Officer of Dengue, I/C Injection Room and Diabetic Clinic	Dr. Avinash Kumar	Dr. Vijay Khari
21.	Dr. Avinash Kumar, Jr. Spl. (Medicine) 9560593045	Purchase Officer	Dr. Anju Tyagi	Dr. B. Kanhar
		Nodal Officer RKS	Dr. G. P. Kaushal	Dr. B. Kanhar
22.	Dr. Anuradha Khanna, Jr. Spl. (Obs. & Gynae) 9560593075	HOD Obs. & Gyn. Nodal Officer NRHM	Dr. Anju Tyagi	Dr. Ritu Prasad.
23.	Dr. Hemant Sharma, Jr. Spl. (Ortho) 9560593042	Nodal Officer of Disaster Management	Dr. B. Kanhar	Dr. A. Rahman
		I/C Punctuality	Dr. Dr. Ritu Chopra	Dr. B. Kanhar
24.	Dr. Ritu Chopra, Jr. Spl. (Paeds) 9560593110	I/C Vaccine Prevention Diseases AFP Surveillance	Dr. Rajesh Prasad	Dr. G.P. Kaushal
		Nodal Officer of Laundry Services	Dr. G. P. Kaushal	Dr. Rajesh Prasad
25	Dr. G. P. Kaushal 9560593081	HOD Peadiatrics	Dr. Ritu Chopra	Dr. Rajesh Prasad
26.	Dr. Kumud Bharti, Medical Officer 9560593066	I/C Maintenance	Dr. Avinash Kumar	Dr. Anju Tyagi, if on leave Dr. G.P. Kaushal
		I/C DGEHS	Dr. Avinash Kumar	Dr. Manju Chugh
27.	Dr. Ritu Prasad, Jr. Spl. (Gynae) 9560593046	I/C OPD	Dr. Anuradha Khanna	Dr. Deepshikha
		Random Checking of Pharmacy	Dr. V.S. Rawat	Dr. Vijay Khari

28.	Dr. Vijay Khari, M.O. 9560593103	Nodal Officer Swine Flu	Dr. V.S. Rawat	Dr. Avinash
		I/C Surgical Store	Dr. Amit Sharma	Dr. A. Rehman
		I/C Blood Bank	Dr. Sonali Bisht	Dr. Monica Chaudhary
		Nodal Officer PIMS	Dr. Surender Singh	Dr. A. Rehman
29.	Dr. Sanjivini Jr. Spl. Anaesthesia 9910422446	I/C IT including Maintenance I.T. I/C Telecom	Dr. Kumud Bharti	Dr. Vijay Khari
30.	Dr. Monika Chaudhary, Spl. Microbiology 9868185290	HOD Microbiology, I/C AIDS, BMW, I/C Hospital Infection Control	Dr. Sonali Bisht	Dr. Vijay Khari
31.	Dr. Surendra Singh CMO 9560593050	Chairman Medical Board	Dr. B. Kanhar	Dr. Amit Sharma
		Nodal Officer of Court Cases	Dr. B. Kanhar	Dr. P. S. Kiran
		Nodal Officer of regular Nursing Orderlies	Dr. G.P. Kaushal	Dr. Ritu Chopta
		Member Audit Committee	Dr. B. Kanhar	Dr. Asha Saxena Ahmad
32.	Dr. Solomi 9560593107	I/C Canteen	Dr. Sonali Bisht	Dr. Monika Chaudhary
		I/C DOT Center	Dr. V. S. Rawat	Dr. Ritu Chopra
33	Dr. Anubha Parekh 9560593104	I/C Poor House	Dr. Nazhat Parveen	i) Dr. Kumud Bharti ii) Dr. Sarita Kumari
34	Dr. Ravikanta Medical Officer 9560593062	Monitoring Leaves of Group - A Staff	Dr. Sarita Kumari	i) Dr. Manju Chugh if on leave ii) Dr. Sarita Kumari
		Status of water coolers/RO system/MCD drinking water checked	Dr. Nazhat Parveen	Dr. Solomi
35	Dr. Nazhat Praveen 9560593053	Monitoring leaves of Group - B,C & D staff Status of water coolers/RO/MCD drinking water checked	Dr. Ravikanta	i) Dr. Manju Chugh if on leave ii) Dr. Sarita Kumari

36.	Mr. Anand Kumar Sr. Account Officer 7838093646	Accounts Officer DDO, I/C Medical Reimbursement Nodal Officer Audit	Dr. Surender Singh	Dr. P.S. Kiran if on leave/in trauma centre then Dr. B. Kanhar
37.	Mr. Kulvendra Yadav Administration Officer 9560593146	All administrative duties pertaining to Administration/ Establishment	Yashpal Gupta Statistical Officer	Mr. Ajeet Singh (Head Clerk)
38.	Mrs. Aradhana Occupational Therapist 9810727039	Checking of food distributed to the patients	Mrs. Anubha Ms. Swati Asst. Dietician	Dr. Solomi
39	Mrs. Anubha Physiotherapist 9871860654	Checking of food distributed to the patients	Mrs. Aradhana Ms. Swati Asst. Dietician	Dr. Solomi
40	DNS/ANS	All Responsibilities as per nursing manual	N/S Parveen Begum 9560593079	N/S Naresh Bhola 9560593072

NOTE: Nodal Officer before proceeding on leave shall get noted his leave application from concerned link officer. The work will be looked after by the concerned link officer during the leave period of Nodal Officer. Further Nodal Officer before proceeding on leave must inform the link officer regarding any pending important issues to be taken care of during the leave period besides day to day work.

(DR. ASHOK JAISWAL)
MEDICAL SUPERINTENDENT

F. No. 1(126)/MSO/2010/AAAGH/

Dated:

Copy forwarded for necessary action and information to:

1. DMS, AAAGH
2. All HODs/Branch Incharges, AAAGH.
3. Officer Concerned, AAAGH.
4. I/C Poor House
5. I/C Mortuary
6. Sr. A.O. AAAGH
7. A.O. Admn. AAAGH
8. DNS/ANS/Link Officer, AAAGH
9. All Notice Board
10. Guard File.

(DR. ASHOK JAISWAL)
MEDICAL SUPERINTENDENT

****Lets Work Together And Make a Difference****