



GOVT. OF NCT OF DELHI,
DELHI STATE AIDS CONTROL SOCIETY
DR. B.S.A. HOSPITAL, DHARAMSHALA BLOCK,
SECTOR - 6, ROHINI, DELHI - 110085



No. F3 (63)/ DSACS/IEC/NACP-IV/Printing of IEC material/2015-16

Dated: 19/5/16

749-756

To

Sir/Madam,

Sub: Invitation of quotations for Logistic Arrangement for Training (Fooding & accommodation with 2 times meal and Break Fast).

1. You are invited to submit your most competitive quotations for the following goods.

S. No.	Name of Work/Specification	No. of Participants
01	Logistic Arrangement for Training: 1. Accommodation for Participants with twin sharing for 3 Nights (FROM 15/06/ 2016 TO 17/06/2016). (Complete specification/amenities to be provided in check in time must be mentioned in the offer/quotation.) 2. Food for Participants for 3days 3 nights Standard Lunch and Dinner with Break Fast (Menu must be mentioned in the offer/quotation)	60

2. BID PRICE

- Corrections, if any shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Bidder should submit the following with quotation, Tender not accompanied by this document, will be summarily be rejected;

- Self-Declaration in case of proprietor/Authorization in case of partnership firm/Copy of resolution adopted by Directors in case of Limited/Pvt. Ltd. Firms.

- b. EMD amounting to Rs 6,000/- (Rupees Six Thousand Only), validity of EMD will be up to the validity of the Tender.
- c. Bidder should have at least three years' experience similar type of work with the Govt. /reputed Institutions. Performance certificate from such Govt. Organisation/Institution for the last 3 years in this regard must be attached with the bid document.
- d. Undertaking as per Annexure -II.
- e. Copy of Income tax return for the financial year 2013-14/latest.
- f. Copy of PAN card of firm / proprietor.
- g. Valid DVAT registration certificate / TIN No. Certificate./Service Tax Registration Certificate as applicable.

5. VALIDITY OF QUOTATION:

Quotation shall remain valid for a period of 60 days after deadline date specified for submission. Quotation documents must be signed by the bidder with stamp of the firm.

6. EVALUATION OF QUOTATIONS;

Delhi State AIDS Control Society shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. are properly signed ; and
- b. Confirm to the terms, conditions, and specifications.

The quotations would be evaluated for all the items together.

7. AWARD OF CONTRACT


The DSACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotations price.

7.1 Notwithstanding the above, Project Director, DSACS reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

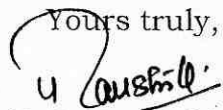
7.2 Project Director, DSACS reserves the right to increase or decrease the items at any time prior to the award of the contract.

7.3 The bidder whose bid is accepted will be notified for the award of the contract by DSACS prior to the expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

8. If the firm fails to perform the work as per work order/specifications of the tender/satisfactorily, a penalty will be levied as decided by the competent authority, DSACS, subject to maximum of 10% of the total contract value.

9. The tender should be accompanied by earnest money of Rs. 6,000/- (Rupees Six Thousand only) in the form of Demand Draft/Pay Order in favor of "Project Director, Delhi State AIDS Control Society". Tender not accompanied by Earnest Money will summarily be rejected.
10. The Earnest money of unsuccessful bidders shall be refunded soon after the final acceptance of the tenders without interest after receipt of the written request of the bidder(s). The earnest money shall be forfeited in the event of withdrawal of the tender within the original validity once submitted or in case a successful bidder fails to perform the work within the period specified.
11. The scheduled dates for training mentioned above are tentative and it can be pre-pond/post-pond or cancelled.
12. You are requested to provide your offer latest by 2.6.2016 at 03.00 P. M. 
13. Quotations will be opened in the presence of the Bidders or their representative who choose to attend at 03.30 PM on 2.6.2016 in the Conference Hall of DSACS.

We look forward to receive your quotations.

Yours truly,

(Y. P. Kaushik)
Proc. Officer

Copy to:-

1. P.A. to Project Director, DSACS.
2. Dy. Director (Finance), DSACS.
3. Notice Board
- ✓ 4. JD (IEC) to release this tender on DSACS website.

UNDERTAKING (To be executed on Rs. 100/- Stamp Paper)

Group Name.....

Due on.....

To

The Project Director,
Delhi AIDS Control Society,
Dr.BSA Hospital,
Sector 6, New Delhi-110083.

Sir,

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid to and binding on me/us for acceptance for the period from the date of finalisation of the current tender till the validity of tender.
2. The work/services shall be of the quality and specification as per the requirement of the DSACS. The decision of the PROJECT DIRECTOR, DSACS, New Delhi (Herein after called the said officer) as regard to the quality and kind of work/services shall be final and binding on me.
3. Bid Security deposited by me viz. Rupees 6000/- (Rupees Six Thousand Only) in the form of DD, Fixed Deposit as the case may be, I/We agree for forfeiture of the Bid Security/EMD/Performance Security in the case of non execution/unsatisfactory services.
4. The condition herein contained shall form part of the agreement.
5. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm.
6. I/we undertake that the rates quoted by me when approved and selected by the Project Director, Delhi State AIDS Control Society, New Delhi-85 will be valid till validity of the bid.
7. I/we undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
8. I/We undertake that the quoted rates are not higher than that approved in any other Institutions for the same item.
9. Affidavit that no CBI inquiry/criminal proceeding/black Listing is pending or going against the manufacturer/bidder firm is also enclosed.
10. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.
11. I have read and signed each page of tender document and accept the whole tender document.

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of DSACS during the validity of tender period Project Director, DSACS will have full authority to take appropriate action as he/she may deem fit, without assigning any reason.

Place.....

Date.....

Signature of Bidder

(Name of Bidder)

FORMAT OF QUOTATION

S. No.	Description of Work/Services	Qty.	Unit	Quoted Unit rate in Rs.	Total Amount (type written)	
					In Figures	In Words

Gross Total cost: Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Inclusive of all taxes) (figures), (In Rupees in words) within the period specified in the Invitation for quotations.

Signature of Supplier with Seal