

Government of NCT of Delhi  
Department of Information Technology  
Delhi e-Governance Society

9<sup>th</sup> Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

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28/1/14

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CIRCULAR

Department of Electronics & Information Technology (DeitY), Government of India has notified the use of Standard for Preservation Information Documentation of Electronic records vide notification no. 1(2)/2010-EG-II, dated Dec 13, 2013

These standards for Preservation Information Documentation of Electronic Records would enable standardized metadata dictionary and scheme for describing the "preservation metadata" of an electronic record. These standards propose to capture most of the preservation information (metadata) automatically after the final e-record is created by the e-government system.

This will help in seamless sharing of information / data and interoperability across e-governance applications.

All departments of Government of NCT of Delhi / Local Bodies / Autonomous Bodies, are advised to follow these standards while developing and implementing e-Governance applications.

The standards can be downloaded from <http://egovstandards.gov.in>.

(R K Verma)  
Pr. Secretary (IT)

To

1. All Principal Secretaries/Secretaries/HODs/Heads of Autonomous Bodies/Agencies

Copy for information to:-

1. Secretary to Hon'ble Chief Minister
2. Secretaries to Hon'ble Ministers
3. OSD to Chief Secretary

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